
JUNIOR COUNSELOR JOB DESCRIPTION

Bartlett Hills Summer Recreation Camp offers an excellent opportunity for students (7th – 12th grade) to earn credit by volunteering as a Junior Counselor. If the applicant is accepted into the program they will be scheduled to assist Senior Counselors in caring for campers in our summer program. Junior Counselors will be responsible for their own transportation.

Counselors will earn \$7.25 of credit per hour. These credits may be used for the summer programming events or shared with another family member for their summer programming events. (i.e. Youth Camp, Super Summer, World Changers, Kid's Kamp)

In an effort to keep this opportunity available to everyone interested, Bartlett Hills Baptist Summer Rec Camp can only offer 20 – 25 of volunteer hours per student. However, that number may greatly increase depending on camper registration.

Junior Counselors will be expected to check the schedule. Schedules will be posted on Facebook, in the Youth Room, and in the Welcome Center. The schedules will be posted on Wednesday. If they are unable to volunteer during those hours, they will need to contact the Youth Intern immediately.

Acceptance into this program is a privilege and if a Junior Counselor does not comply with the requirements, they will be dismissed from the program. This program has been a great success for all involved and we are excited about partnering with students and their parents for another summer.

MINIMUM QUALIFICATIONS:

- Completed 7th grade
- Parent of the applicant must approve involvement in this program
- Must have enthusiasm, be adaptable, and dependable
- Must be able to accept guidance and supervision

RESPONSIBILITIES:

- **Be a positive role model by following camp rules**
 - Be on time and responsible with the schedule. Call if you are going to be late.
 - Clock In/Out in the Welcome Center.
- **Be energetic and positive**
 - Respect the campers and fellow workers.
 - Have fun - camp should be fun!
 - Your words, actions and touch of the campers should be appropriate.
 - You should never use swear words, raise your voice, or put your hands on a camper.
- **Be self-controlled and participate**
 - You are expected to be with your group AT ALL TIMES!
 - Interact with the campers; get to know them. Make yourself accessible.
 - Encourage each of your campers to participate in all activities.
 - You are not playing to win, be careful not to be too aggressive when participating in a game.
 - Only Senior Counselors are responsible for the discipline of campers.
- **Be teachable**
 - Assist your Sr. Counselor. They will direct you.
 - Do not be dismissive or resentful of instruction or correction.

CELL PHONES:

If you bring your cell phone, you can only use it when you are off the clock. If we see you using a cell phone without the permission of a Sr. Counselor, you will be asked to turn your phone into the office where it will be locked up until the end of your shift.

ONLY scheduled workers are allowed to be at camp.

I have read, understand, and will abide by the Junior Rec Camp Counselor Job Description and Guidelines

COUNSELOR SIGNATURE

DATE

PRINTED NAME

JUNIOR COUNSELOR APPLICATION

NAME _____ NICKNAME _____
 Male Female _____ / _____ / _____
DATE OF BIRTH GRADE COMPLETED

ADDRESS _____ CITY _____ STATE _____ ZIP _____
 PHONE _____ EMAIL _____

Have you ever worked for Bartlett Hills Baptist Church? YES NO
 If yes, please list dates and position held _____

Please indicate the days and times you would most likely be available to work.

<input type="checkbox"/> Mon Morning	<input type="checkbox"/> Wed Morning	<input type="checkbox"/> Fri Morning
<input type="checkbox"/> Mon Afternoon	<input type="checkbox"/> Wed Afternoon	<input type="checkbox"/> Fri Afternoon
<input type="checkbox"/> Tue Morning	<input type="checkbox"/> Thu Morning	
<input type="checkbox"/> Tue Afternoon	<input type="checkbox"/> Thu Afternoon	

List any dates that you will definitely not be available to work (vacation, camp, etc.) _____

Please indicate any and all trips that you plan to take with our Student Ministry this summer.

SUMMER EVENT	DATE	ATTENDING	COST	PRE-PAID	\$ DUE
World Changers	June 19-24		\$275		
Youth Summer Camp	July 10-14		\$315		
Previous Balance					
Total:			\$580		

WAIVER AND RELEASE

Bartlett Hills Summer Rec Camp is committed to conducting its programs and activities in the safest manner possible and holds the safety of participants in the highest regard. Participants and parents registering their children in programs and activities must recognize, however, that there is an inherent risk of injury when choosing to participate. Bartlett Hills Baptist Church strives to reduce such risks and insists that all participants follow safety rules and instructions, which have been designed to protect the participant's safety. Please recognize that Bartlett Hills Baptist Church does not carry medical accident insurance for injuries sustained in its programs and activities. The cost of such medical expense would make program fees prohibitive. Therefore, each person registering for a program or activity should review their own health insurance policy for coverage. It must be noted that the absence of health insurance coverage does not make Bartlett Hills Baptist Church automatically responsible for the payment of medical expenses. Your cooperation is greatly appreciated.

PHOTOGRAPHY RELEASE: I give permission for my child's picture to be used in advertisements for Bartlett Hills Baptist Church.

YES NO

PERMISSION TO SECURE TREATMENT: In the event of any emergency, I authorize the staff of Bartlett Hills Summer Rec Camp to secure from any licensed hospital, physician and/or medical personnel any treatment deemed necessary for me or my minor child/ward's immediate care and agree that I will be responsible for payment of any and all medical services rendered. I understand that this authorization includes transporting my child by ambulance if necessary to the nearest medical treatment facility or hospital if I am unable to be reached first.

RELEASE OF LIABILITY: I recognize and acknowledge that there are certain risks of physical injury to participants in the above program(s) and I agree to assume the full risk of any injuries, damages or loss regardless of severity which I or my minor child/ward may sustain as a result of participating in any and all activities connected with or associated with such program(s).

I agree to waive and relinquish all claims my minor child or I may have against Bartlett Hills Baptist Church and its officers, agents, volunteers and employees as a result of participation in the program.

I do hereby fully release and discharge Bartlett Hills Baptist Church and its officers, agents, volunteers and employees from any and all claims from injury, damage or loss with the activities of the program(s).

I further agree to indemnify and hold harmless and defend Bartlett Hills Baptist Church and its officers, agents, servants and employees from any and all claims resulting from injuries, damages, and losses sustained by me or my minor child arising out of, connected with, or in any way associated with the activities of the program(s). In the event of any emergency, I authorize Bartlett Hills Baptist Church to secure from any licensed hospital, physician and/or medical personnel any treatment deemed necessary for me or my minor child's immediate care and agree that I will be responsible for payment of any and all medical services rendered.

I have read and fully understand the above *Permission to Secure Treatment*, *Release of Liability*, and *Photography Release*.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PARENT OR GUARDIAN

DATE